

To: CIS Advisory Archives
From: Meredith Vanderhill
Subject: Minutes of November 7, 2018

Members Present: Christine Gearig, Sue Gardner, Dawn Pantaleo, Monica Koenig, Randy Slain, Deb Sykes, Matt Davies, Devon Frazee, David Barnes, Pete Anderson, Brian Graening, John Tucker, Mike Tempe, Jeremy Perkins, Sherri Pence, Ed Freed, John Burns, Brian Wright, Melissa Sarenius, Kathy Stewart, Marty Adams, Tim Welsh

Recorder: Meredith Vanderhill

1. Review / Revise Agenda
 - Update to approve the addition of New Course
 - Intro to Python, winter 2020
 - Motion to approve agenda: Brian Graening, seconded by Randy Slain
2. Membership updates / Welcome new members
 - Review of membership
 - Responsible for developing written goals and providing directions/recommendations to the college in the development of the College Plan and Annual application for Occupational and Applied Technology Education through Perkins guidelines.
 - New Chairperson Volunteer
 - Role of Chairperson is to conduct/facilitate the meetings in conjunction with the Department Chair.
 - New Chair – Sherri Pence
3. Program updates and trends
 - New Hardware Lab
 - Proving very beneficial to students. No longer sharing chemistry lab.
 - New Cisco Program
 - Positive feedback, reason for the new hardware lab
 - Plans to reach out to businesses for enrollment opportunities for employees
 - Four courses total after taking the second course (CIS 253), students could get their CCENT and after completing all 4 Cisco course prepares students to get their CCNA.
 - Davenport 3+1
 - Adding two associate degrees.
 1. IT support Tech, 130 credits
 2. Cisco Tech, 127

- Python
 - Hopes to replace Visual basic with Python.
 - Action item: adjustments to be made under general education outcomes – student outcomes – functions and models. Document will be sent out for review after adjustments.
 - Motion to add Python approved Randy Slain, seconded by Ed Freed.
- 4. Future Business
 - Utilize online surveys for input/voting throughout the year
 - Will be transitioning to use a learning management system for sharing online information/documents that need to be reviewed and for voting purposes. A direct link will be sent to members.
- 5. Feedback / communication from members:
 - Job placement of our graduates and future hiring needs
 - Part-time employment for KVCC students and Bronson going well. Partnership also credit for internship with possible hire after graduation.
 - Monica Koenig available to discuss internship opportunities.
 - Satisfaction with entry level skills and competency of our graduates
 - Lack of cybersecurity training. Very difficult to find employees.
 - Artificial Intelligence.
 - More training in Soft Skills.
 - Learning experiences at affiliating agencies
 - Sarenus (Bronson Help Desk) great success with KVCC interns. Onboarding is so much quicker and they are on the floor faster. Some students have now gone full time.
 - Career Quest – IT expo at the fairgrounds in Grand Rapids.
 - Suggestions for improving student / graduate success
 - Gardner – to send out enrollment statistics.

Future Meetings – Different locations around KVCC to allow members to visit all of the campuses. Survey will be sent out to schedule the best time/day in spring of 2019.

Motion to adjourn: Brian Graening, seconded Jeremy Perkins

Meeting adjourned: 5:00pm